

Engr. ADELEKE, ADEYEMI EMMANUEL, MNSE, ACARB

5th Avenue, Abesan estate, Iyana Ipaja, Lagos state

Phone number: 08067603327, e-mail: aeadeleke15@gmail.com

SUMMARY

- Over six (6) years' post graduate work experience in Engineering, Procurement, construction (EPC) project management in both downstream and upstream Oil and Gas industry
- **Key skills:** Technical project management skills, Project documentations and reporting, project planning and scheduling, Construction supervision
- **Software Proficiency:** Primavera P6, Microsoft Projects, Microsoft Office (Excel, Word, PowerPoint), AutoCAD
- **Education:** Bachelor of Technology (B. Tech) Second class (Upper) Mechanical Engineering, Ladoké Akintola University of Technology, Ogbomoso, Oyo state, Nigeria

WORKING EXPERIENCE

Deputy Project manager/Client Interphase manager, - Divcon Engineering Limited, Lagos Nig.

Project Title: EPC Mechanical modification works on existing tank farm; (Jan., 2022 – Present)

Client: Ardova PLC, Ijora – Apapa, Lagos, Nigeria

Roles and Responsibilities:

- Prepare the project schedule and provide the necessary critical path schedule with a goal to attain the substantial completion of the project on or before the stipulated date
- Review and interpret the project contract agreement
- Monitor project status by preparing monthly status report and track status of project changes and schedule
- Develop and implement a system acceptable to the client for the preparation, review and processing of change order and recommend necessary or desirable change order to the other project management team for client approval
- Coordinate meeting and correspondence with clients and subcontractors

- Coordinate with other team member to ensure that the construction contract document comply with all applicable code. Review and interpret contract agreement
- Manages change to contract scope, cost or time. Oversees resolution of all change proposals
- Perform other project coordination and management activities

Senior Project Engineer, - Divcon Engineering Limited, Lagos - Nigeria

Project Title: Double walled Underground Storage Tank Fabrication; (Oct., 2021 – Jan., 2022)

Client: MRS Oil Nigeria PLC

Roles and Responsibilities:

- Supervised the construction activities to ensure works are carried out as per project specification
- Prepared project reports and share with clients
- Interpret client requirements, identify and address design parameters and to ensuring solutions are implemented accurately and in budget
- Coordinated with other team member to ensure that the construction contract document comply with all applicable code

Project Engineer, - Divcon Upstream Company Limited, Lagos - Nigeria

Project Title: - LACT Unit Platform construction and Installation; (Nov., 2019 – Aug., 2021)

- Structural Revamp, Pump Installation and Piping work; (May, 2020 – June, 2021)

Client: Aiteo Exploration and Production Company, Port-Harcourt – Rivers state

Roles and Responsibilities:

- Performed project planning, schedule tracking and project progress monitoring on construction activities, and equipment installation
- Prepared and updated the schedule as required to incorporate an updated & detailed listing for all activities of the project.
- Managed Request for information (RFIs) process for timely issue resolution
- Raised technical queries for any technical issues and discuss with the client to sort out the technical problem. Coordinated meeting and correspondence with clients and subcontractors
- Tracked project status by preparing monthly status report and track status of project changes and schedule

- Interpreted client requirements, identify and address design parameters and to ensuring solutions are implemented accurately and in budget
- Managed change to contract scope, cost or time. Oversees resolution of all change proposals
- Performed other project coordination and management activities

Project Engineer, - Divcon Engineering Limited, Lagos

Project Title: Construction of 2Nos. 35,000 barrel crude storage tank; (May – November, 2019)

Client: Marginal oil field, Green energy – Lekoil JV partner, Otakikpo, Rivers state

Roles and Responsibilities:

- Performed schedule tracking and project progress monitoring on construction activities, and equipment installation
- Raised technical queries for any technical issues and discuss with the client to sort out the technical problem
- Prepared weekly and month project status reports
- Oversaw the sub – contractor(s) as required and coordinated such work with the activities and responsibilities of the project team with a goal to attain completion of the project without compromise and balance up quality, time and cost
- Supervised all mechanical and piping construction activities to ensure works are carried out as per project specification
- Tracked engineering deliverables which include design calculations, specifications, procedures, analyses, progress report, and third party submission
- Coordinated meeting and correspondence with clients

Design Coordinator, - Divcon Engineering Limited, Lagos

Project Title: CHEVRON EGTL Diesel Utilization project; (August – October, 2019)

Client: Chevron Nigeria

Roles and Responsibilities:

- Coordinated all the project design deliverables
- Prepared the project progress reports
- Tracked engineering deliverables which include design, calculations, specifications, procedures, analyses, progress report, study reports and third party submission

Project Engineer, - Divcon Engineering Limited, Lagos

Project Title: MRS Lube piping Work (Deployed to complete and ongoing project); (June – August, 2019)

Client: MRS, Apapa - Lagos

Roles and Responsibilities:

- Raised technical queries for any technical issues and discuss with the client to sort out the technical problem
- Prepared project progress reports
- Supervised all mechanical and piping construction activities to ensure works are carried out as per project specification
- Manages change to contract scope, cost or time. Oversees resolution of all change proposals

Field Engineer, - ADITECH Engineering Limited, Ghana (Subsidiary of Divcon Engr'g, Ltd)

Project Title: Repair of 4nos loading pump and maintenance servicing (March – May, 2018)

Client: Sahara bulk storage facility, Tema, Accra Ghana

Roles and Responsibilities:

- Supervised the technician for the repair work
- Confirmed and inspected materials specification before procurement/purchase
- Prepared project progress reports and shared with client and my management
- Supervised the pre-commissioning exercise and Issued invoices and follow up payment effected

Field Engineer, - DIVCON Engineering Limited, Lagos

Project Title: Modification and piping installation for an existing tank farm; (June – Sept., 2017)

Client: CONOIL, Apapa, Lagos Nigeria

Roles and Responsibilities:

- Confirmed, prepared and affirmed BOQ/MTO from drawings and specifications
- Tracked project status by preparing weekly status report and track status of project changes and schedule
- Participated in the weekly project meeting; and assisted in the site assessment and inspection
- Supervised the welders and fitters and ensure appropriate welding requirement is followed

- Supervised the NDT activities carried out on the pipes

Field Engineer, - DIVCON Engineering Limited, Lagos

Project Title: Construction of 1No. 77,000 barrel aviation fuel storage tank; (Jan. – June, 2017)

Client: EMADEB, Ijegan water side, Lagos Nigeria

Roles and Responsibilities:

- Confirmed, prepared and affirmed BOQ/MTO from drawings and specifications
- Tracked project status by preparing weekly status report and track status of project changes and schedule
- Participated in the weekly project meeting and Assisted in the site assessment and inspection
- Supervised the welders and fitters and ensure appropriate welding requirement is followed
- Supervised the NDT activities carried out on the tank

TRAINING (WITH DATES)

- | | |
|---|------|
| a) Associate Arbitration Training, Nigerian Institute of Chartered Arbitrators (NICArb) | 2021 |
| b) Professional Drone Piloting Course at Damipro Media Studio, Lagos Nigeria | 2021 |
| c) Project Planning and Scheduling with Primavera P6, Oil and Gas Soft Skills Limited, Lagos | 2021 |
| d) Training on Tropical Helicopter Underwater Escape Technique (THUET) and Survival at Sea (SAS), TOLMAN Deep-water survival training center, Port Harcourt Nigeria | 2020 |
| e) Training on ISO 9001: 2015 Quality Management System, LENORA Consulting Limited, Lagos | 2019 |
| f) Training on Project Management Professional (PMP), JK Michaels, Lagos Nigeria | 2019 |
| g) Certificate of training in API 650 – Above ground storage tank design | 2018 |
| h) Certificate of National service, National Youth Service Corps (NYSC) | 2017 |
| i) Certificate of competence, Health and Safety Environment (HSE) training | 2017 |

PROFESSIONAL MEMEBRSHIP

Registered Engineer, Council for the Regulation of Engineering in Nigeria

Corporate member, The Nigerian Society of Engineers

Associate member, Nigerian Institute of Chartered Arbitrators